

MINUTES OF REGULAR MEETING  
OF ECONOMIC DEVELOPMENT CORPORATION  
CITY OF DAINGERFIELD  
January 15, 2025

Board Present: President Chris Smith, Board members Jason Horn, Brenda Howard, Walter Bass, Keitha Nilsson, Marci McGill, Beverly Austin, Ex-Officio Members Michelle Jones

Absent: Jason Horn left meeting at 5:07 p.m.

Others: Sheran West and Vicki Smith

1. President Smith called the meeting to order at 4:30 p.m.
2. Public Comments: No public Comments
3. Business
  - A. **Hear, Discuss, and Possibly Act to Approve Minutes October 16, 2024**  
Motion made by Jason Horn to approve minutes with amendment to mark Keitha Nilsson as absent, seconded by Brenda Howard, and all voted aye. Motion carried.
  - B. **Hear, Discuss and Possibly Act to Approve Action on Delinquent Loan held by Richard Chapman:** Motion made by Brenda Howard to approve debt claim action on delinquent loan held by Richard Chapman, seconded by Keitha Nilsson and all voted aye. Motion carried.
  - C. **Hear, Discuss and Possibly Act to Approve Type A Economic Development Policy**  
Motion made by Brenda Howard to approve Type A Economic Development Policy, seconded by Keitha Nilsson and all voted aye. Motion carried.
  - D. **Hear, Discuss and Possibly Act to Approve Type B Economic Development Policy:**  
Motion made by Keitha Nilsson to approve Type B Economic Development Policy, seconded by Beverly Austin and all voted for. Motion carried.
  - E. **Hear, Discuss and Possibly Act to Approve Type A Economic Development Beautification Grant Policy:** Motion made by Brenda Howard to approve Type A Economic Development Beautification Grant Policy with amendment to change grant matching to 50%, seconded by Jason Horn, and all voted for. Motion carried.
  - F. **Hear, Discuss and Possibly Act to Approve Type B Economic Development Beautification Grant Policy:** Motion made by Brenda Howard to Approve Type B

Economic Development Beautification Grant Policy with amendment to change grant matching to 50%, seconded by Marci McGill, and all voted aye. Motion carried.

- G. **Deliberate, Discuss and Possibly take action on developing a Type B Economic Development Budget for Fiscal Year 2024:** Motion made by Beverly Austin to approve Type B Economic Development Budget for Fiscal Year 2024, with the addition of \$5,000 in the Irvin Ballpark seasonal maintenance line and \$5,000 in the Main Street Initiative line, seconded by Brenda Howard and all voted aye. Motion carried.

- H. **Deliberate, Discuss and Possibly take action on re-appointment of Board members in places 2, 4, and 6, Beverly Austin, Keitha Nilsson, and Walter Bass:** Motion made by Brenda Howard to re-appoint Board members Beverly Austin, Keitha Nilsson, and Walter Bass in places 2, 4, and 6, seconded by Marcie McGill and all voted for. Motion carried.

4. **Monthly Reports: *Informational reports only; no action to be taken***

A. **Economic Development Financial Reports**

B. **City Manager**

5. **This meeting shall be conducted pursuant to the Texas Government Code Section 551.001 et seq. At any time during the meeting the Board reserves the right to adjourn into executive session on any of the above posted agenda items in accordance with the sections 551.071, and Section 1.05, Texas Disciplinary Rules of Professional Conduct (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), and/or §551.087 (Economic Development). All items listed above are eligible for Board discussion and/or action.**

- a. **Convene into Executive Session pursuant to Section 551.074(Personnel Matters) of the Government Code:** Mr. Smith convened the board of directors into a closed meeting to deliberate on personnel matters in relation to a directors salary beginning at 5:00 p.m. No action was taken.

- b. **Reconvene into public session:** Mr. Smith reconvened into public session at 5:07 p.m. and no action was taken.

6. **Adjournment.**

There being no further business before the Board, the meeting was adjourned at 5:49 p.m. on motion by Board member Beverly Austin seconded by Board member Brenda Howard and all voted for, motion carried.