

MINUTES OF REGULAR MEETING  
OF CITY COUNCIL  
CITY OF DAINGERFIELD  
November 7, 2022

City Council Present: Councilmembers Mike Carter, Bob Thorne, Duane Grissett, Vicki Smith, and Jessie Ayers

Absent: Mayor Wade Kerley.

City Staff Present: City Manager Keith Whitfield, City Secretary Michelle Jones, Police Chief Tracey Climer, Fire Chief Jimmy Cornelius

Others: Coltan Tigart, Marjorie Robertson, Chris Osburn-SPI, Gerald Stotts, Jason Martinez-Grant Works, Tina Cooper, Michael Cooper, Jim Goodman, Josh Sanders-Start2Finish, Terry K., Cindy Putman, Joe Putman

Mayor Pro Tem Thorne called the meeting to order at 6:00 p.m.

Mr. Whitfield gave the Invocation.

The Pledge of Allegiance and Texas Pledge.

**Public Comments:**

Gerald Stotts representing himself was granted the floor to speak first by Mayor Pro Tem Thorne and he passed on his turn to speak.

Tina Cooper representing herself was then given the opportunity to speak. Ms. Cooper addressed the Mayor and Council on financial transparency. Ms. Cooper stated that she would like to see a monthly financial report from the City. Ms. Cooper then stated that she believes the public has a right to know what the City is doing with the revenue. Ms. Cooper then stated that she has multiple pictures of locations across the City that need to be cleaned up and will send them to Chief Climer to address. At her allotted three minutes Mayor Pro Tem Thorne thanked Ms. Cooper for her comments. No discussion or action was taken by Council.

At this time Gerald Stotts asked to be allowed to speak. Mr. Stotts was granted the floor and requested to be allowed to speak during the agenda item that covered the storm water improvements. Mayor Pro Tem Thorne thank Mr. Stotts for his comments. No discussion or action was taken by Council.

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**Deliberate and Act to Approve Minutes of October 10, 2022:** The minutes were unanimously approved on motion by Councilmember Carter, seconded by Councilmember Smith.

**Hear, Discuss and Possibly Approve An Economic Development Loan for Josh and Amanda Sanders Recommended by the Daingerfield Economic Development Corporation:** Councilmember Carter motioned to approve an Economic Development Loan for Josh and Amanda Sanders as recommended by the Daingerfield Economic Development Corporation, seconded by Councilmember Grissett, all voted aye.

**Deliberate and Act to Possibly Approve Resolution Regarding Public Disclosure of Conflict of Interest for Melinda Precise to participate in the HOME Program:** Councilmember Carter motioned to approve the Resolution regarding Public Disclosure of Conflict of interest for Melinda Precise to participate in the HOME program, seconded by Councilmember Grissett, all voted aye.

**Hear, Discuss and Act on Reimbursement Claim by Gerald Stotts on Watson St Sewer Problem:** Mr. Stotts requested to be reimbursed by the City for 36 hours of his time at a rate of \$100 per hour on work that he stated he preformed to fix a sewer problem that was the City's responsibility. Mr. Stotts stated that he thinks it is only fair that the City reimburse him for his time. City Manager Whitfield stated that he spoke to Kiersten Wiley-Public Works Director, and she shared with him that the sewer was on both the City and Mr. Stotts. The City Manager stated he would not be opposed to paying part of the cost. City Manager Whitfield then stated that he had requested an itemized invoice from Mr. Stotts and had not received one. He recommends that an invoice be presented prior to the Council acting on the item. After a brief discussion from the Council, Councilmember Carter made a motion to table this agenda item until the next City Council meeting and receipt of an itemized invoice from Mr. Stotts, seconded by Councilmember Grissett, and all voted aye.

**Deliberate and Act to Possibly Award Construction Contract for the Watson St and Nichols St. Drainage Improvements Project:** Chris Osborn with Schaumburg and Polk presented City Council with their recommendation to Award the Construction Contract for the Watson Street Drainage Project to HH Howard & Sons Inc. Mr. Osborn presented a report of the bids received to the City Council. Report is on file. Councilmember Carter made a motion to award the construction contract for the Watson St and Nichols St. Drainage Improvement Project to HH Howard & Sons Inc. as recommend by Schaumburg and Polk, seconded by Councilmember Ayers and all voted aye.

**Deliberate and Act on Ordinance Establishing Required Procedures for Submitting an Application to the City to Rename a City Street:** City Secretary Jones explained that after a request was made on how to change a City street name was brought to her, she contacted TXDOT and the City Attorney James Parker and he recommended and submitted an Ordinance to be established. Councilmember Carter made a motion to not adopt the ordinance. Councilmember Ayers asked for more information and City Secretary Jones explained that the ordinance would grant the

residents affected by the change the right to be notified and speak on the issue. Councilmember Carter then withdrew his motion and made a motion to adopt the Ordinance establishing required procedures for submitting an application to the City to Rename a City Street, seconded by Councilmember Grissett and all voted aye.

**Deliberate and Act on request by Heather Caffey with Empire Canopy, Sign and Construction Inc. on behalf of J3 Group, LLC Family Dollar/Dollar Tree to Extend a Variance Allowing Installation of a Family Dollar channel letter set at 48.59 sq. ft and a Dollar Tree channel letter set at 45.31 sq.ft to be Installed onto the Building Front:** Councilmember Grissett made a motion to approve the sign variance request made by Heather Caffey with Empire Canopy, seconded by Councilmember Carter, and all voted aye.

**Deliberate and Act to Possibly Approve City Manager to Submit Intent to Apply Letter for Funding from the Clean Water State Revolving Fund for Phase 2 Sanitary Sewer Improvements:** Councilmember Ayers motioned to approve City Manager to submit intent to apply letter for funding from the Clean Water State Revolving Fund for phase 2 Sanitary Sewer Improvements, seconded by Councilmember Carter, and all voted aye.

**Deliberate and Act to Approve Audit on the Police Department Chapter 59 Asset Forfeiture Report:** Councilmember Ayers motioned to approve Audit of the Police Department Chapter 59 Asset Forfeiture Report, seconded by Councilmember Grissett and all voted aye.

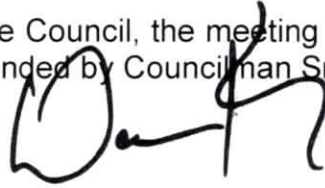
**Deliberate and Act to Approve Audit on the Fire Department Chapter 59 Asset Forfeiture Report:** Councilmember Ayers motioned to approve Audit of the Fire Department Chapter 59 Asset Forfeiture Report, seconded by Councilmember Smith and all voted aye.

**Discuss Development of Procedures for Public Works to Locate Utilities:** Councilmember Carter stated upon his request this item was placed on the agenda for discussion. Councilmember Carter stated that he believes the City should be conducting locates for utilities. Councilmember Grissett agreed that the City should be conducting locates for utilities. City Manager Whitfield stated that the City does do locates upon request for City lines but not on private property. No action was taken.

**Deliberate and Act to Approve Departmental/Contractual Reports: (a) Code Enforcement; (b) Electrical; (c) Fire; (d) Library; (e) Police; (f) Public Works; (g) EMS:** The reports were unanimously approved as presented on motion by Councilman Carter, seconded by Councilman Smith.

**Hear, Discuss and Act to Approve City Manager's Report:** The City Manager provided a report, which is on file. After brief discussion the City Managers report was unanimously approved as presented on motion by Councilmember Ayers seconded by Councilmember Grissett.

There being no further business before the Council, the meeting was adjourned at 6:52 p.m. on motion by Councilman Ayers seconded by Councilman Smith and all voted aye.



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Wade Kerley, Mayor

ATTEST:



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Michelle Jones  
City Secretary

